The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year *(for example 2013-14)*   2012-13

1. Details of the Institution

1.1 Name of the Institution   Dr. B.R.AMBEDKAR COLLEGE

1.2 Address Line 1   PO: BETAI

Address Line 2   PS: TEHATTA   DIST:NADIA

City/Town   KRISHNAGAR

State   WEST BENGAL

Pin Code   741163

Institution e-mail address   ambedkarcollege@rediffmail.com

Contact Nos.   03471-254207

Name of the Head of the Institution: Prof. PANKAJ BHATTACHARYA

Tel. No. with STD Code: 03471-254716

Mobile: 8017574151

Name of the IQAC Co-ordinator: | Dr. PIJUSH KANTI DEV

Mobile: | 9732708384

IQAC e-mail address: | pijush_74@yhoo.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

OR

1.4 **NAAC Executive Committee No. & Date:** | EC/49/A&A/40 dated 15-6-2009
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address: | www.brambedkarcollegebetai.in

Web-link of the AQAR: | www.brambedkarcollegebetai.in/

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	C	1.76	2009	15.6.2014
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY | 06/09/2012

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i. AQAR _____ _____ (DD/MM/YYYY)4
  ii. AQAR_____ _____ (DD/MM/YYYY)
 iii. AQAR_____ _____ (DD/MM/YYYY)
 iv. AQAR_____ _____ (DD/MM/YYYY)

1.9 Institutional Status

   University   State ☐ Central ☐ Deemed ☐ Private ☐

   Affiliated College   Yes ☑ No ☐

   Constituent College   Yes ☐ No ☑

   Autonomous college of UGC Yes ☐ No ☑

   Regulatory Agency approved Institution   Yes ☐ No ☑

   (eg. AICTE, BCI, MCI, PCI, NCI)

   Type of Institution   Co-education ☑ Men ☐ Women ☐

                   Urban ☐ Rural ☑ Tribal ☐

   Financial Status   Grant-in-aid ☑   UGC 2(f) ☑ UGC 12B ☑

               Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.10 Type of Faculty/Programme

   Arts ☑   Science ☑ Commerce ☑ Law ☐   PEI (Phys Edu) ☐

   TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

   Others   (Specify) ☐

1.11 Name of the Affiliating University *(for the Colleges)* | University of kalyani |

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   N.A

University with Potential for Excellence   N.A   UGC-CPE   N.A

DST Star Scheme   N.A   UGC-CE   N.A

UGC-Special Assistance Programme   N.A   DST-FIST   N.A

UGC-Innovative PG programmes   N.A   Any other (*Specify*)   N.A

UGC-COP Programmes   N.A

2. IQAC Composition and Activities

2.1 No. of Teachers   7

2.2 No. of Administrative/Technical staff   1

2.3 No. of students   2

2.4 No. of Management representatives   1

2.5 No. of Alumni   0

2. 6 No. of any other stakeholder and

community representatives   1

2.7 No. of Employers/ Industrialists   0

2.8 No. of other External Experts   1

2.9 Total No. of members   12

2.10 No. of IQAC meetings held   2

3

2.11 No. of meetings with various stakeholders: No.   [0]   Faculty

Non-Teaching Staff Students   [1]   Alumni [0]   Others [0]

2.12 Has IQAC received any funding from UGC during the year?   Yes [ ]   No [✓]

If yes, mention the amount   [   ]

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. [0]   International [0]   National [0]   State [0]   Institution Level [3]

(ii) Themes   [   ]

2.14 Significant Activities and contributions made by IQAC

- Proposal (approved by G.B.) made to State Government for Indoor stadium.
- To upgrade technology and computerization of different section of our college, purchase Computer, Projector, Photocopier machine, Printer, Scanner etc.
- The College provided a good fund(UGC) for purchasing of new books and journals in the College Library.
- Organised college level seminar.
- To enhance students amenities and facilities , College funds were provided for purchase of furniture.
- IQAC reviewed the academic performance of all departments and suggested steps to improve overall teaching learning to the management.
- The feedback from the students & parents has actively been reviewed in the Academic committee and recommendations have been made to the Teacher-in-Charge.
- In response of request of IQAC, TIC approved the college funds to purchase equipments for geography lab.
- Proposal was made by IQAC to TIC for establishing Network Resource Centre.
- Filling of Reports of AISHE
- Proposal was made to TIC for accommodation of teachers.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Plan taken for provide at least one computer with net connection for each department.	2 departments were provided with the same
Proposal made for up gradation of room no.-26 for computer centre	Up gradation of room -26 for Computer centre completed.
Proposal made to TIC to arrange Guest Lecturers for the coming session.	2 Guest Lectures appointed.
Plan taken for AMC of UPS & Photocopier machine.	Proposal accepted and mentainance work was completed
Support to minority community, physically challenged, weaker students	Fellowships and special support provided.
To take feedback from the students	Feedback was taken from the students and actions were taken based on it.
To promote research activity	NRC was established.
Accomodation for Teachers	Work for Accomodation of teachers on rental basis started.
Augmentation of Sports Infrastructure	Improvement of college play ground was completed (Rs.600000).
Improvemenr in drinking water.	An arsenic free water plant was installed in the campus from college fund (Rs. 738000).

 * *Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body   Yes ☑   No ☑

Management ☐   Syndicate ☐   Any other body   GB

Provide the details of the action taken

Approved the AQAR.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	NA	0	0	0
PG	NA	0	0	0
UG	8	0	0	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	0	0	0	0
Others	0	0	0	0
Total	8	0	0	0

Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
     (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	0
Trimester	0
Annual	8

1.3 Feedback from stakeholders*   Alumni ☐   Parents ✓   Employers ☐   Students ✓
    (On all aspects)

      Mode of feedback   :   Online ☐   Manual ✓   Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NO

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	CWTT	PTT
22	4	2	0	02	14

2.2 No. of permanent faculty with Ph.D.

01

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	04	0	0	0	0	07	0	07	04

2.4 No. of Guest and Visiting faculty and Temporary faculty

11   0   0

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	1	20	10
Presented papers	0	5	1
Resource Persons	0	0	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

USE OF CT
Remidial and tutorial classes were arranged

2.7 Total No. of actual teaching days
      during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by
      the Institution (for example: Open Book Examination, Bar Coding,
      Double Valuation, Photocopy, Online Multiple Choice Questions)

NONE

2.9 No. of faculty members involved in curriculum

0   0   0

restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

| 80 |

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BENGALI	137	0	00	124	00	90.51
HISTORY	76	0	00	71	00	93.42
PHILOSOPHY	29	0	00	25	00	86.20
POLITICAL SCIENCE	23	0	00	19	00	82.62
GEOGRAPHY	21	0	00	17	00	80.95
B.A GENERAL	481	0	00	99	367	96.88

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Regular quarterly meeting
- Regular guideline about the teaching and learning including regular practical classes
- Overseeing the academic activities of different department including organisation of quiz competition, seminar, paper presentation etc.
- Encouraging the teachers to use PPT in the teaching learning processs

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	1
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	0
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	0

Summer / Winter schools, Workshops, etc.	0
Others	0

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	8	9	0	0
Technical Staff	0	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Established Net Work Resource Centre from UGC grand
- Encouraged the faculty member to apply for Ph.D and publish papers in reputed journal.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	0	0	0
Non-Peer Review Journals	0	0	0
e-Journals	0	0	0
Conference proceedings	0	0	0

3.5 Details on Impact factor of publications:

Range [ ]   Average [ ]   h-index [ ]   Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	0	0	0	0
Minor Projects	0	0	0	0
Interdisciplinary Projects	0	0	0	0
Industry sponsored	0	0	0	0
Projects sponsored by the University/ College	0	0	0	0
Students research projects *(other than compulsory by the University)*	0	0	0	0
Any other(Specify)	0	0	0	0
Total	0	0	0	0

3.7 No. of books published   i) With ISBN No.   NA   Chapters in Edited Books   NA

ii) Without ISBN No.   NA

3.8 No. of University Departments receiving funds from

UGC-SAP   NA   CAS   NA   DST-FIST   NA

DPE   NA   DBT Scheme/funds   NA

3.9 For colleges   Autonomy   NA   CPE   NA   DBT Star Scheme   NA

INSPIRE   NA   CE   NA   Any Other (specify)   NA

3.10 Revenue generated through consultancy   NA

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	0	0	0	0	2
Sponsoring agencies	0	0	0	0	COLLEGE

3.12 No. of faculty served as experts, chairpersons or resource persons   0

3.13 No. of collaborations   International   0   National   0   Any other   0

3.14 No. of linkages created during this year   0

3.15 Total budget for research for current year in lakhs :

From Funding agency   From Management of University/College

Total [   ]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions   received by faculty and research fellows
   Of the institute in the year

Total	International	National	State	University	Dist	College
0	0	0	0	0	0	0

3.18 No. of faculty from the Institution
   who are Ph. D. Guides   [0]
   and students registered under them   [0]

3.19 No. of Ph.D. awarded by faculty from the Institution   [0]

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [0]   SRF [0]   Project Fellows [0]   Any other [0]

3.21 No. of students Participated in NSS events:

University level [0]   State level [0]

National level [0]   International level [0]

3.22 No. of students participated in NCC events:

University level [0]   State level [0]

National level [0]   International level [0]

3.23 No. of Awards won in NSS:

University level	0	State level	0
National level	0	International level	0

3.24 No. of Awards won in NCC:

University level	0	State level	0
National level	0	International level	0

3.25 No. of Extension activities organized

University forum	0	College forum	2		
NCC	0	NSS	0	Any other	0

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- BLOOD DONATION CAMP

- TREE PLANTATION

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7.67 ACRES	0		0
Class rooms	21	0		21

Laboratories	1	0		0
Seminar Halls	1	0		0
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)		8.46	College and UGC	
Others				

4.2 Computerization of administration and library

> The College office is computerised by incorporating ,Student Management System & Accounting package System.
>
> Library is partially computerized.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	20179		0	0	20179	
Reference Books	0	0	0	0	0	0
e-Books	0	0	0	0	0	0
Journals	0	0	0	0	0	0
e-Journals	0	0	0	0	0	0
Digital Database	0	0	0	0	0	0
CD & Video	0	0	0	0	0	0
Others (specify)	0	0	0	0	0	0

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	28	1	1	1	20	3	2	0
Added	7	1	1	1	2	1	1	0

Total	35	2	2	2	22	4	3	0

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

NONE

4.6 Amount spent on maintenance in lakhs :

i) ICT

0.25

ii) Campus Infrastructure and facilities

1.8

iii) Equipments

0.90

iv) Others

1.5

Total :

4.45

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC has suggested that the college authority regularly interacts with all the communities to make aware about the student support services to ensure smooth functioning of each service. IQAC has suggested that the college provides a properly equipped gymnasium for the students.

5.2 Efforts made by the institution for tracking the progression

Individual departments, at the suggestion of the IQAC, try to keep track of the progress of their students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
5000	0	0	0

(b) No. of students outside the state

0

(c) No. of international students

0

Men

No	%
2675	53.5

Women

No	%
2325	46.5

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1684	1440	21	1655	6	4800	1768	1500	30	1702	9	5000

Demand ratio   1:7   Dropout % 10

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Coaching for SSC(TET)

No. of students beneficiaries

170

5.5 No. of students qualified in these examinations

NET | 0 | SET/SLET | 0 | GATE | 0 | CAT | 0 |

IAS/IPS etc | 0 | State PSC | 0 | UPSC | 0 | Others | 0 |

5.6 Details of student counselling and career guidance

Student counselling and career guidance were provided to the 3rd year students.

No. of students benefitted

100

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
0	0	0	0

5.8 Details of gender sensitization programmes

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none
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5.9 Students Activities

    5.9.1   No. of students participated in Sports, Games and other events

State/ University level   1   National level   1   International level   0

No. of students participated in cultural events

State/ University level   1   National level   0   International level   0

    5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level   0   National level   0   International level   0

Cultural: State/ University level   0   National level   0   International level   0

5.10 Scholarships and Financial Support

	Number of	Amount

	students	
Financial support from institution	2400	240000
Financial support from government	2820	13536000
Financial support from other sources	1	4800
Number of students who received International/ National recognitions	0	0

5.11   Student organised / initiatives

Fairs   : State/ University level | 0 | National level | 0 | International level | 0 |

Exhibition: State/ University level | 0 | National level | 0 | International level | 0 |

5.12   No. of social initiatives undertaken by the students | 0 |

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> The Mission & Vision of the college is the inclusiveness in education, i.e. increase the scope of education which is equally accessible to all irrespective of caste, gender, etc.

6.2 Does the Institution has a management Information System

> No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

> The college does not have authority to develop Curriculum of its own and adhare to the Curriculum of the affiliating university . However, faculty member give suggestions in this respect through proper channel.

6.3.2 Teaching and Learning

Teachers are encouraged to use ICT techniques.
Tutorial and remedial classes were taken

6.3.3 Examination and Evaluation

The college keeps up a system of continuous evaluation through intra-departmental tests and term-end tests where students must qualify to get through to university examinations.

6.3.4 Research and Development

Research sub-committee encouraged the teacher for
PH.D enrolment and for publication of quality paper
in reputed journal.

6.3.5 Library, ICT and physical infrastructure / instrumentation

We are interested to go for online public access catalogue (OPAC).
Work of Smart class room is about to be started.

6.3.6 Human Resource Management

The Roster of teaching staff has been set along government norms, and the same for nonteaching staff is soon to be authenticated.

Student facilities are extended to optimum levels, with a collaborative arrangement with the Students' Health Home, a Grievance Redressal Cell, a Women's Grievance Cell

6.3.7   Faculty and Staff recruitment

> 7 guest teachers were recruited.
> Requisition were send to WBCSC for full time teachers.

6.3.8   Industry Interaction / Collaboration

> None

6.3.9   Admission of Students

> Admission to both UG and PG courses is done through counselling along merit lists prepared on the basis of marks obtained in the previous examination, following the reservation norms fixed by the government policies.

6.4 Welfare schemes for

Teaching	PF, GSLI
Non teaching	PF, GSLI
Students	STUDENT AID FUND , STUDENT HEALTH HOME

6.5 Total corpus fund generated   0

6.6 Whether annual financial audit has been done   Yes ☐   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NO	NO	NO	NO
Administrative	NO	NO	NO	NO

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes ☐   No ☐

For PG Programmes   Yes ☐   No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

The college has no Alumni Association.

6.12 Activities and support from the Parent – Teacher Association

Parent-teacher meets periodically to discuss the progress of the student and general atmosphere of the college.

6.13 Development programmes for support staff

Computer training programmes have been made available for non-teaching staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The college campus is declared as the no smoking and no plastic zone. Tree plantation has been made.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> Work of smart class room started. Comprehensive use of ITC in teaching and learning. Remidial and tutorial classes were taken.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> - **Budget of the College is being prepared.**
> - **Wiring of the college is going to be changed.**
> - **Students are always motivated for better results through**
>   **I) Continuous evaluation of students through class tests.**
>   **II) By personal contact to student and guardian.**
>   **III) Audio-visual teaching practice have been initiated by introduction of smart room.**
> - **The project of water plant started.**
> - **The project of day care centre and accommodation for teachers on rental basis completed.**
> - **NRC was set up.**

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> Transparency in financial management
>
> Admission on the basis of merit only i.e. transparency in admission process.

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> The college campus is declared as the no smoking and no plastic zone. Tree plantation has been made.

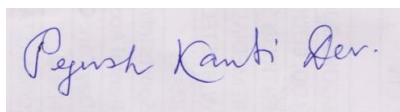7.5 Whether environmental audit was conducted?   Yes ☐   No ☑

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

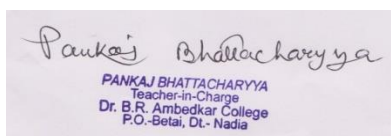> The poor number of full time teacher.

8. **Plans of institution for next year**

> Expansion in the number of class room and introduction of since programme in the college.

Name Dr. Pijush Kanti Dev   *Name Prof. Pankaj Bhattacharyya*

PANKAJ BHATTACHARYYA
Teacher-in-Charge
Dr. B.R. Ambedkar College
P.O.-Betai, Dt.- Nadia

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____