Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**DR. B. R. AMBEDKAR COLLEGE**
Name of the head of the Institution	**Dr. Pijush Kanti Dev**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03471254207**
Mobile no.	**7003275032**
Registered Email	**ambedkarcollege@rediffmail.com**
Alternate Email	**pijush_74@yahoo.com**
Address	**P.O. Betai, Nadia-741163**
City/Town	**Betai, Nadia**
State/UT	**West Bengal**
Pincode	**741163**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Sulipta Tarafdar**
Phone no/Alternate Phone no.	**03471254207**
Mobile no.	**9903776658**
Registered Email	**ambedkarcollege@rediffmail.com**
Alternate Email	**j.nayek@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	**https://dbrac.ac.in/Pdf/AQAR/AQAR_2014-15.pdf**

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://dbrac.ac.in/Pdf/Academic_calender/Academic_calender_2017-18.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**C**	**1.76**	**2009**	**15-Jun-2009**	**14-Jun-2014**
2	**B**	**2.09**	**2017**	**23-Jan-2017**	**22-Jan-2022**

6. Date of Establishment of IQAC	**06-Sep-2012**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Meeting	**19-Jul-2017** **1**	**9**

A Seminar on How not to understand constitution: A study on Indian Federalism and Coalition Politics	15-Sep-2017 1	83
Meeting	16-Nov-2017 1	9
Health Check Up and Thelasemia testing Camp	05-Feb-2018 1	732
Meeting	15-Feb-2018 1	9
One Day workshop on CBCS	21-Apr-2018 1	42
Workshop on Grooming and Counselling	08-May-2018 1	341
Meeting	26-Jun-2018 1	8

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View Link](#)
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1.The IQAC has taken administrative and curriculumfocused measures to ensure that this transition can be seamless in compliance with the universitys requirement to launch CBCS, which will be provided across disciplines starting in the next session. 2.The IQAC actively encourages all teachers to utilize seminar halls for the benefits of the students and two workshops, one career counselling programme, and one national seminar were all effectively carried out. 3.The IQAC plans to set up at least one smart classroom that will be adequately used by various departments on a regular basis. The IQAC actively encourages all instructors to use various ICTs in teaching and learning. 4.The website can answer all of the visitors questions in the greatest way possible by giving them detailed information. Initiatives taken for upgradation of college website. 5.The IQAC also works to collect pertinent feedback from students, guardians of students, and other stakeholders to ensure that all viewpoints are taken into account and the system runs smoothly.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To give students a clear understanding of what lies ahead and what they can accomplish at the end of their courses in order to prepare them for a successful career.	The firstyear students participated in an orientation programme.
The IQAC actively encourages teachers from many departments to enrol in refresher courses and orientation programmes so they can stay current on advancements in their domains while also ensuring their individual CAS.	CAS files was created and processed.
The IQAC has suggested that the appropriate books be purchased in greater quantities than normal for the students who are from the economically underprivileged sections of society in these areas and their steadily growing demand for books.	Several books were purchased to fulfill the increasing demands for books
To persuade academic staff to plan conferences, workshops, and visits to prestigious institutions	Two workshops, one career counselling programme, and one national seminar were all effectively carried out.
To know the present teaching and physicsal status of the college	Students, parents and alumni feedbacks were taken and analysed for furthur improvements.
Modernizing the CBCS curricula's teaching techniques and evaluation procedures	ICT facilities have been added to more classrooms.

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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Governing Body	29-Jun-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2017

Date of Submission	13-Sep-2017

17. Does the Institution have Management Information System ?	Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	COSA software is used for staff salary

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college releases a schedule at the start of the semester that lists the classes that each department will be teaching. In the college corridor, the main routine is primarily fenced off. After that, the departmental heads distribute the classes to their fellow department members. A teacher can complete the curriculum in a set amount of time due to the way the routine is set up. For the purpose of finishing the syllabus on time, some departments occasionally hold additional classes in addition to their normal ones. A programme of orientation is set up to inform the students of how to use the libraries and the various academic curricula.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	0	01/07/2017	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	**0**	**0**

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	**01/07/2017**	**0**
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	**Geography field work**	**35**
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
By engaging with them on a regular basis, all parties involved in education—students, teachers, parents, alumni, etc.—provide feedback. At the conclusion of each session, students are provided a predefined online format (found on the website) for their input. Without identifying themselves, the pupils offered their opinion. The corresponding departmental teachers compile and analyse their responses both numerically and qualitatively. In the Teachers Council meeting and IQAC meeting, the summary of the feedback highlighting the departments strengths and weaknesses is further reviewed. Under the direction of the teacher in charge, issues pertaining to the administrative portion are discussed with the colleges non-teaching staffs. The library committee meeting is where issues pertaining to the library are discussed. In-depth discussion of the parents and alumni members responses takes place during the colleges Governing Body meeting.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Hons and Gen	3601	4143	3016
BCom	Hons and Gen	91	3	0
BSc	Hons and Gen	60	12	6
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	3022	0	11	0	11

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
32	21	65	3	1	4
		View File of ICT Tools and resources			
		View File of E-resources and techniques used			

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Due to the colleges remote location (on the border between India and Bangladesh), it is a fact that the majority of its students are first-generation college students who come from economically and socially disadvantaged backgrounds. Most of them are initially reluctant to express their issues, viewpoints, and needs. By motivating them with appropriate academic and personal assistance, the Colleges teachers effectively fulfil their duties as mentors. The teachers place a great deal of focus on classroom instruction that precisely integrates ICT and traditional classroom teaching with the goal of fostering a welcoming learning environment. The students are encouraged to take part in cultural activities, athletics, and games, as well as NSS, which has helped many students get over their initial reservations and change themselves into much more confident people. Due to the college websites constant updates, the students are familiar with all of them. Above all, the alumni association has played an extremely important role in connecting with the students and guardians to share their former experiences and the progressive development of the institution. In order to help the pupils reach the pinnacle of success in their future lives, the authority, under the practical direction of the teacher-in-charge, has made an effort.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3022	34	1:89

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned	No. of filled positions	Vacant positions	Positions filled during	No. of faculty with

positions			the current year	Ph.D
13	**12**	**1**	**0**	**2**

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	**NIL**	**Nill**	**NIL**
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	**HONS**	**3rd Year**	**28/07/2018**	**24/10/2018**
BSc	**HONS**	**3rd Year**	**28/07/2018**	**24/10/2018**
BCom	**HONS**	**3rd Year**	**28/07/2018**	**24/10/2018**
BA	**GEN**	**3rd Year**	**09/08/2018**	**24/10/2018**
BSc	**GEN**	**3rd Year**	**09/08/2018**	**24/10/2018**
BCom	**GEN**	**3rd Year**	**09/08/2018**	**24/10/2018**
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Regular class assessments, internal evaluations, and exams for the Annual Test are all held. The departmental notice boards reveal the exam results that were obtained internally. Teachers thoroughly examine students shortcomings with them and offer helpful recommendations for improvement. In the event that a students performance is deemed to be below par, the guardians are contacted. Some departments ask students to present project papers and give quick lectures to their friends, which helps them learn how to properly organise their thoughts and develop their own speaking skills. These assist students in assessing their own academic progress, and occasionally they engage in intense competition with their peers in an effort to win praise from their peers and teachers after showcasing their ingenuity and individuality.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar created by the college in accordance with the academic programme of the University of Kalyani is rigorously followed by the institution.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
GENERAL	BA	GEN	597	385	64.49
BNGA	BA	HONS	129	125	96.90
ENGA	BA	HONS	10	7	70.00
HISA	BA	HONS	61	57	93.44
PLSA	BA	HONS	8	7	87.50
PHIA	BA	HONS	10	8	80.00
EDCA	BA	HONS	40	39	97.50
GEOA	BA	HONS	34	31	91.18
SANA	BA	HONS	40	40	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
0	NIL	01/07/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NA	01/07/2017	NA
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NA	NA	NIL	NIL	01/07/2017
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	BENGALI	2	0
National	LIBRARY	2	0
International	LIBRARY	2	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
BENGALI	1
POLITICAL SCIENCE	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/	Number of teachers	Number of students

	collaborating agency	participated in such activities	participated in such activities
	No Data Entered/Not Applicable !!!		
	No file uploaded.		

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	**0**	**0**	**0**
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	**NA**	**0**	**01/07/2017**	**01/07/2017**	**0**
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	**01/07/2017**	**NIL**	**0**
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development

1000000	860886

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
Seminar halls with ICT facilities	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added

[View File](#)

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL 2.0	Partially	2.0	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	11785	0	1536	246956	13321	246956
Reference Books	4687	0	423	169200	5110	169200
Library Automation	1	0	0	0	1	0
Digital Database	1	0	0	0	1	0

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NA	01/07/2017

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	32	14	0	1	1	10	6	80	0
Added	0	2	0	0	0	0	1	0	0

Total	32	16	0	1	1	10	7	80	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

80 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
2	2.3	3	3.2

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Library Books Systematically recorded in the register are the books acquired from various funding sources in response to requests from various departments. Students are permitted to study in the reading room on a day-by-day issue and return basis. They may check out three books (honours or programme students) for a month at a time. If a pupil is late in returning the issued books, he or she must pay a fine of Rs 1/-per day. Teachers are permitted to take home 30 books at a time for a maximum of three months. SOUL2.0 software is used in the Library. In our library, there is already an Inflibnet N-LIST connection. Students and faculty can access e-journals and e-books according to their preferences, even from their departmental internet connections. The Librarian of the college routinely maintains a visitors book in order to receive any kind of library improvement suggestions. The stock register is routinely updated and maintained in the computer and geography lab. Computer and Sports In the various departments of our college, there are approximately 40 computers. Annual computer maintenance is performed to maintain them operational. College students and faculty play football, cricket, volley ball, and badminton on a regular basis. Gymnasium Our college has a well equipped GYM facility. Students engage in consistent practice under the appropriate supervision of the Gym Instructor.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Concession	6	12000
Financial Support from Other Sources			
a) National	Scholarships	759	3459000
b)International	Nill	Nill	Nill

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,			
Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Gymnasium	18/07/2017	83	Dr. B. R. Ambedkar College
Yoga Training	24/03/2018	62	Physical Education Department

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2017	NA	0	0	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	0	0	NIL	0	0

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	18	Dr. B.R.Ambedkar College	ARTS	University	Post Graduate

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying

Any Other	74

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports	College	171
Cultural Program	College	80

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	NIL	Nill	Nill	Nill	Nill	NIL

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The colleges students union conducts the annual sports and cultural programme. Additional Freshers Welcome planning is done by the Students Union. Teachers Day, Independence Day, and other holidays are also celebrated by the Students Union with a lot of fanfare and show. Tthe Students Union also organises the Saraswati puja and clean campus program.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

124

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

i)By forming various committees, students academic interests are protected and their problems are resolved. In the Teachers council of the college, any plan pertaining to academic matters, completion of syllabi, Students seminars, internal assessments, extracurricular activities, etc. is formulated. College departmental teaching and non-teaching personnel implement the aforementioned plans and proposals. Our Grievance and Redressal Cell attends to the Problems and Grievances of the Students and, with appropriate notification to the

college administration, takes remedial action. Anti-Ragging cell is also present to investigate any instances of ragging or eve-teasing on campus. Womens cell watches out for the interests of female students. ii)Students Book Bank In addition to a full-fledged library, there are several departmental libraries and a Students Book Bank, which decentralises book distribution and makes them accessible to students. The college administration has requested that the teachers of each department provide as much study material as feasible so that the students can make use of it.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	The campus is wifi enabled. The library is fully automated. Library provided with SOUL2.0 software. The Central Library of the College is spacious, equipped and well lighted with well furnished reading room facilities. It has a stock of almost 17000 books. The Computer Centre has 10 desktops. Seminar room has 1 projector. Geography lab has 3 computers with one projector.
Admission of Students	All student admission decisions are made entirely on the basis of merit. To guarantee transparency, an online application process was developed. Online university processes were used for application submission and merit list dissemination.
Research and Development	In addition to paper publishing, IQAC encourages teachers to apply for MPhil and PhD degrees. By giving leave for such events, IQAC also supports faculty members participation in paper presentations at various national and international conferences. The IQAC requested that teachers plan seminars and workshops on various topics of general interest as well as cutting-edge research areas by the various departments.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Student Admission and Support	Admission of candidates is entirely conducted online.
Finance and Accounts	The colleges substantive teachers and non-teaching employees are compensated through HRMS. The guest lecturers salaries are directly deposited into their accounts, so there are no cash

	transactions.
Administration	Governing Body is the institutions ultimate authority.Secretary of the Governing Body is the Teacher-in-Charge. The Governing Body is responsible for all policy-making and other major decisions regarding the development and promotion of the colleges staff and students. All activities of the college, including academic, administrative, Finance, cultural, athletic, library, admission, and examination, are governed by committees constituted by the Governing Body and Teachers Council, as appropriate.
Planning and Development	The colleges Governing Body is in charge of all strategic planning and development activities. Under the expert supervision of the teacher in charge, the colleges IQAC and Teachers Council also play an important role in this regard. Through the intervention of respective Committees, various academic and administrative activities, such as admission, examination, library matters, etc., are carried out. Admission is granted exclusively through online mode. The institutions collect the fees through an online payment gateway. Similarly, the library uses SOUL2.0 software for the circulation and return of books.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	NIL	NIL	NIL	0
2018	NIL	NIL	NIL	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	NIL	NIL			Nill	Nill

			01/07/2017	01/07/2017		
2018	NIL	NIL	01/07/2018	01/07/2018	Nill	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	0	Nill	Nill	0

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
12	12	6	6

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Provident Fund, Emergency Loan.	Staff Welfare Fund, Festival Advance, Emergency Loan.	Free (Half/Full) Studentships, Government Scholarships, State Government Minority Scholarships, Award, Prize, and SC/ST Stipends.Students Health Home facilities, Health Unit, and interruption of complimentary medications for the Students Staff.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution adheres to government regulations in this regard. Every two years, the Director of Public Instruction of the Government of West Bengal nominates one Auditor for external audit. The auditor extensively examines the colleges financial records. Before the auditor are displayed the cash book, which is regularly updated, the balance sheet, the income expenditure statement, the use of government grants, and grants from other sources.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	Governing Body
Administrative	Yes	State Government	Yes	Governing Body

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

i)After the Final Exam, the heads of the various departments hold a meeting with the parents in order to improve their childrens performance on the upcoming University Exam. ii)Teachers offer additional classes to low-income students. iii) Teachers are in constant communication with parents regarding any matter.

6.5.3 – Development programmes for support staff (at least three)

i) The relevant employees receive periodic training on financial applications such as COSA and SOUL. ii) The personnel of the library receives training regarding the digitization of the library. iii)Training is provided for the e-tendering procedure.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

i)The colleges academic calendar is prepared. ii) A faculty exchange programme with two colleges has been initiated, and iii) a greater emphasis has been placed on ICT-based teaching and learning.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Students Seminar	19/09/2017	19/09/2017	21/09/2017	64
2017	Seminar	15/09/2017	15/09/2017	15/09/2017	83
2018	Workshop on CBCS	21/04/2018	21/04/2018	21/04/2018	42
2018	Workshop on Grooming Counselling	08/05/2018	08/05/2018	08/05/2018	341
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	01/07/2017	01/07/2017	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1.Conservation of solar energy. 2. Installation of LED lights to reduce energy consumption. 3.Planting plants and promoting environmental awareness among students and staff.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2
Braille Software/facilities	Yes	2
Rest Rooms	Yes	2
Scribes for examination	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	04/09/2017	1	Dengue Awareness Camp	Maintaining cleanliness, stopping water blockage, using mosquito nets, etc.	56

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospectus	01/07/2017	The college prospectus includes the code of conduct for all college stakeholders.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Health Check Up and Thelasemia testing camp	05/02/2018	08/02/2018	732

started				

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Efforts to make the entire campus a smoke-free area. 2.Efforts to make the entire campus a plastic-free area. 3.Conservation of solar energy. 4. Installation of LED lights to reduce energy consumption. 5.Planting plants and promoting environmental awareness among students and staff.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices I 1.Title of the Practice: Introduction of Complete Online Admission Process. 2. Objectives of the Practice: Work 24 hours a day, seven days a week: Institutes can publish their merit list far sooner than they could have done manually using the conventional method.Candidates can fill out the application at their convenience. No Geographical Limit: Candidates may complete the online application form from any convenient location. No Long Lines: Candidates dont have to wait in long lines to get their questions answered or to get and submit an application form.Saving on manpower since institutions dont need to hire extra security to handle large crowds. Reduces Data Redundancy - Checks may be offered to ensure that only qualified candidates submit applications. Additionally, the candidate data only needs to be entered once. Very Precise and Trustworthy - Because there is little human involvement, the process is very precise and reliable. Dynamic and User-Friendly: The whole process is extremely dynamic any changes may be seen in real time and are communicated to candidates right away. Great Flexibility - Different report types can be quickly generated with small design changes. 3. The Context: The initiatives goal is to serve administration and admission-seeking candidates by offering a quick, clear, and simple means to keep records that can be used as a source of information and in subsequent procedures. 4. The Practice: To implement online admissions successfully, the college has upgraded its website, purchased computers, and hired a company. The agencies gave staff members trainings. Almost 3,000 students were admitted using this method. This process is used annually by the college. 5. Evidence of Success: The college has very effectively implemented the online admission process. Several students were admitted without a single failure. Everyone is happy and appreciates the online admissions process. 6. Problems Encountered and Resources Required: For this online process, some technical personnel are needed. It is difficult to proceed because there is a technical staff shortage. In order to accomplish this online admission in practise, an increasing number of computers and servers are needed. Best Practices II: 1.Title of the Practice: Plantation of trees by NSS. 2. Objectives of the Practice: The institute has implemented a number of initiatives to plant trees for significantly lowering air pollution in light of the environmental deterioration brought on by global warming. 3. The Context: Tree planting campaigns fight a variety of environmental problems, such as deforestation, soil erosion, desertification in semi-arid regions, and global warming, and as a result, they improve the environments beauty and balance. The supply of oxygen rises as a result of trees emission of oxygen and absorption of hazardous pollutants. 4. The Practice: During this effort, a lot of medicinal trees and commercial plants were planted. Students were quite enthusiastic about the tree planation. To keep the animals away from this three, fencings were used. 5. Evidence of Success: Greenery completely engulfed the college during the rainy season. It lowers the campuss typical temperature. On its campus, the college contains more than five thousand trees. 6. Problems Encountered and Resources Required: Since many students participate in local associations, it has become more challenging to persuade them to participate in

NSS activities. Additionally insufficient and not enough, the funds from Kalyani University were obtained.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://dbrac.ac.in/Pdf/IQAC/Best_Practices/Best_Practices_2017-18.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college places a strong emphasis on classroom instruction and student academic growth despite being located in one of Nadia districts most remote areas (on the border between India and Bangladesh). Most of the applicants to this college are marginal and first-generation students. However, they have a great desire to pursue further education, and our teachers just work to help them focus their enthusiasm for learning on a wider range of topics. More than 90 of the residents of the Nadia area and a portion of the Murshidabad District served by this college are from underprivileged minority communities and SC, ST, and OBC (Other Backward Class) communities. As a result, the college promises to support this objective in the next years as well.

Provide the weblink of the institution
https://dbrac.ac.in/

8. Future Plans of Actions for Next Academic Year

1. Plan for introducing science stream. 2. Automation of college Library has been planned to be completed. 3. Plan of continuation of N-List in college Library. 4. Construction of new class rooms for various departments. 5. To take initiative for filling up the vacant teaching and non-teaching post of the college. 6. Voluntary blood donation camps 7. Implementation of solar energy. 8. Organising more and more seminars and workshops. 9. Effective implementation of Faculty Exchange programs. 10. Introduction of Academic Audit 11. Construction of rain water harvesting system. 12. Installation of virtual classroom.