Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**DR. B. R. AMBEDKAR COLLEGE**
Name of the head of the Institution	**Dr. Pankaj Chakraborty**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03471254207**
Mobile no.	**7003275032**
Registered Email	**ambedkarcollege@rediffmail.com**
Alternate Email	**pankaj.prof77@gmail.com**
Address	**P.O. Betai, Nadia-741163**
City/Town	**Betai, Nadia**
State/UT	**West Bengal**
Pincode	**741163**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Sulipta Tarafdar**
Phone no/Alternate Phone no.	**03471254207**
Mobile no.	**9903776658**
Registered Email	**ambedkarcollege@rediffmail.com**
Alternate Email	**j.nayek@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://dbrac.ac.in/Pdf/AQAR/AQAR_2018-19.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://dbrac.ac.in/Pdf/Academic_calender/Academic_calender_2019-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**C**	**1.76**	**2009**	**15-Jun-2009**	**14-Jun-2014**
2	**B**	**2.09**	**2017**	**23-Jan-2017**	**22-Jan-2022**

6. Date of Establishment of IQAC	**06-Sep-2012**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Meeting	**15-Jul-2019** **1**	**7**

One day workshop on UG CBCS Syllabus and Usage of College Library Documents	03-Sep-2019 1	123
Meeting	19-Sep-2019 1	8
Meeting	20-Dec-2019 1	7
Programme on Equal Opportunity	22-Dec-2019 1	76
One day International seminar on	17-Feb-2020 1	89
International webinar on	25-Jun-2020 2	121

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View Link](#)
10. Number of IQAC meetings held during the year :	**3**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
12. Significant contributions made by IQAC during the current year(maximum five bullets)	

1. Initiatives taken for the organisation of an orientation programme for newly admitted students from all departments. 2.Visits to prestigious academic institutions. 3.The IQAC has always supported academic initiatives, including various types of seminars designed to sustain our institutions scholarly tradition. 4.Successfully implementied the faculty exchange programme with two colleges . 5.Successfully conducted an International seminar and Intrenational webinar.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To give students a clear understanding of what lies ahead and what they can accomplish at the end of their courses in order to prepare them for a successful career.	The firstyear students participated in an orientation programme.
The IQAC actively encourages teachers from many departments to take more classes through ICT teaching aids.	Almost all the teachers of different departments were engaged in taking classes through ICT teaching aids.
The IQAC has suggested that the appropriate books be purchased in greater quantities	Several books were purchased to fulfill the increasing demands for books
To persuade academic staff to plan conferences, workshops,webinars	One workshops, one equal opportunity programme, one international webinar and one international seminar were all effectively carried out.
Introduction of online classes during COVID situation	The IQAC, in consultation with the instructors, has decided to implement online classes in the next session
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Governing Body	17-Oct-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**

16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**

Date of Submission	30-Sep-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	A suite of software for accounting related tasks. The college website is dynamic and regularly updated. • Online admission and registration through the college portal. • Fees collection and student management through the Student Management System. • The college has an SMS gateway to notify various stakeholders. • The College has implemented biometric attendance for its faculty and staff • The College has adopted HRMS systems.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

For effective curriculam delivery the college has focused on : 1.Every month, the institution conducts an internal assessment. 2.Regular departmental meetings are conducted to discuss the level of completion of the curriculum. 3.From time to time, academic specialists deliver special lectures. 4.The instruction is supplemented by seminars, special lectures, study tours, and field outings. 5.The college's IQAC analyses the students' performance and takes corrective action to enhance it. 6.Students' seminars are also organised department-by-department to enhance their interactive powers, communication skills, and knowledge of curriculum-related topics. 7.Students are strongly encouraged to join the institution's NSS corps for evident reasons. 8.In addition, students become acquainted with the institution's amenities and academic resources, such as a well-stocked central library and ICT-enabled systems.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Hons and Gen	02/07/2018
BCom	Hons and Gen	02/07/2018
BSc	Hons and Gen	02/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nill	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Geography Field Work	42
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

All stakeholders provide online (via Google meet) and offline feedback on (i) the effectiveness of classroom ambience (ii) the adequacy of college infrastructure (iii) the need for class routine reform (vi) the need for a seminar/library (iv) the need for campus security (v) the need for a code of conduct and (vi) the need for computer training for teachers and non-teaching staff.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Hons & Gen	3601	3822	2914
BCom	Hons & Gen	91	2	0

BSc	Hons & Gen	60	10	0

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2914	0	12	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
35	28	66	4	1	4

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Due to the colleges location in the border region between India and Bangladesh, nearly all of its students come from economically and socially disadvantaged backgrounds and are predominantly first-generation learners. The majority of them are initially reticent to express their problems, opinions, and needs. Teachers at the college fulfil their mentorship responsibilities by providing students with the appropriate academic and personal support. In order to provide a welcoming academic environment, teachers place a high value on integrating ICT and traditional classroom teaching into classroom instruction. The students are encouraged to participate in culturalactivities, athletics, and games, as well as NSS, which has helped many students overcome their initial reluctance and become much more self-confident.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2914	43	1:68

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
14	12	1	1	2

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NIL	Nill	NA

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Hons and Gen	3rd Year	14/10/2020	20/10/2020
BCom	Hons and Gen	3rd Year	14/10/2020	20/10/2020
BSc	Hons and Gen	3rd Year	14/10/2020	20/10/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Internal assessment mechanism for 2019-2020 (under CBCS): 1.Dates for continuous internal assessment are predetermined and published in the academic calendar. 2.The Academic Calendar is included in the college catalogue and on the college website. 3.Students are shown their evaluated answer scripts so that they are aware of their errors. Teachers take care to elucidate students errors and doubts, if any.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution strictly adheres to the academic calendar created by the college in accordance with the academic programme of the University of Kalyani.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
GENERAL	BA	GEN	913	890	97.48
BNGA	BA	HONS	133	130	97.74
ENGA	BA	HONS	26	26	100
HISA	BA	HONS	61	60	98.36
PLSA	BA	HONS	21	21	100
PHIA	BA	HONS	22	22	100
EDCA	BA	HONS	43	43	100
GEOA	BA	HONS	31	31	100
SANA	BA	HONS	42	42	100
ACCA	BCom	HONS	0	0	0
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

 https://docs.google.com/forms/d/1D1KGpmoLacXv4Ttc581TQEV2jxaqqjt_wyH0sFv-Ihc/edit

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NIL	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	NIL	0	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication

Political Science	2

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	Nill	0	NA	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	Nill	0	0	NA

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Nill	0	0	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Campus Cleaning	NSS	6	23
Disribution of Food materials to the needy	NSS	8	5

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachh Bharat	NSS	Campus Cleaning	5	28

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	0	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	NA	NA	Nill	Nill	0

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NIL	0

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
900000	794770

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Seminar halls with ICT facilities	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL2.0	Partially	2.0	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	13321	0	800	132423	14121	132423
Reference Books	5110	0	322	128800	5432	128800
Library Automation	1	0	0	0	1	0
Digital Database	1	0	0	0	1	0
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 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	38	18	0	1	1	11	9	80	0
Added	1	1	0	0	0	0	0	0	0
Total	39	19	0	1	1	11	9	80	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

80 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
YouTube Channel	https://www.youtube.com/@dr.b.r.ambedkarcollege5056

4.4 – Maintenance of Campus Infrastructure

 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
2	2.16	3	3.19

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

> The college administration recognises that the academic and physical infrastructure must be properly maintained and utilised for a rewarding teaching-learning environment. The institution guarantees the availability of modern equipment and infrastructure. There is a budget and various committees dedicated to the maintenance and upkeep of facilities.The support staff is responsible for the daily maintenance of classrooms and laboratories. Both the Computer Centre and the Library have distinct rules for users to abide by.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Concession	8	14550
Financial Support from Other Sources			
a) National	Scholarship	1627	23530000
b)International	NIL	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NA	Nill	0	NIL
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	NIL	0	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	5

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	0	0	Nill	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	27	Dr. B. R. Ambedkar College	Arts	University	M.A.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	55
Civil Services	16
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports	College	238
Cultural Program	College	61
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	ShotPut, 2nd	National	1	Nill	405112018105	Mayukh Biswas
2020	Discuss Throw, 2nd	National	1	Nill	405112018105	Mayukh Biswas
2020	Long Jump, 1st	National	1	Nill	405112019229	Saurashish Biswas
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

College decisions pertaining to academics, infrastructure, administration, and athletics are influenced by the Students Council. Students Council plays significant and prominent roles in organising Parent-Teacher meetings and

Induction meetings for newly admitted students. During Sports, Saraswati Puja, and Cultural programmes, they actively participate with adequate representation and assist with the organisation and management of the programmes.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

145

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1) College admission of students is conducted solely through the Internet.The Admission Committee, comprised of the aforementioned individuals, meets at regular intervals to evaluate the admission status of students at each counselling session.This counselling is conducted until all of the University-designated seat capacities (Intake) are filled. During the admissions procedure, government regulations regarding the reservation quota for SC/ST/OBC/PH applicants are strictly adhered to. After the admissions period has ended, departmental instructors verify the documents of newly admitted students, and then those students register at the university. 2.IQAC meets with students in their classrooms at regular intervals to inform them of the new curriculum. IQAC also meets with instructors and NTS to adapt to CBCS changes. Additionally, books are purchased based on the requirements of the students.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	IQAC conducts periodic meetings to discuss teaching and learning-related matters.IQAC has devised a system of monthly academic and attendance audit to monitor the students performance on a monthly basis. IQAC aims at periodic evaluation.
Research and Development	IQAC encourages Teachers to register for MPhil and PhD degrees in addition to publishing papers.
Examination and Evaluation	IQAC seeks periodic evaluation and to

	that end encourages instructors to administer monthly tests with or without MCQ question pattern to their students.
Library, ICT and Physical Infrastructure / Instrumentation	The library has been automated. There are projectors, PCs, and smart classrooms as part of the ICT infrastructure.
Admission of Students	Student admission is performed purely based on merit. The online admissions procedure was introduced in order to guarantee clarity. Online application submission and publication of the Merit list. The purpose of post-admission student counselling is to encourage and inform students about their study subjects.
Human Resource Management	Faculty development programmes,computer instruction for non-teaching staff, and faculty participation incentives in workshops and short term courses.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Student Admission and Support	By registering themselves on a college admissions portal, students who seek UG admission submit online applications. Using the systems data, merit lists are compiled, and eligible students are notified via SMS to pay through the Bill Desk and then admitted.
Examination	Initiatives are taken for partial online internal examinations.
Finance and Accounts	Complete online transactions have been caried out.
Planning and Development	College website is regularly updated. Website has been modified.
Administration	The college GB approves all types of planning for the infrastructure, academic, and administrative development of the college. The Teachers council of the college is responsible for academic planning pertaining to student teaching, learning, and evaluation. Several committees, founded by the Governing Body and Teachers council, are responsible for overseeing various college activities.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee

of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	0

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	NIL	Nill	Nill	Nill	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Summer School	3	12/07/2019	25/07/2019	14
Refresher Course	1	16/10/2019	30/10/2019	15
Refresher Course	1	17/11/2019	30/11/2019	14

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
13	13	6	6

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Provident Fund, Emergency Loan.	Staff Welfare Fund, Festival Advance, Emergency Loan.	Free (Half/Full) Studentships, Government Scholarships, State Government Minority Scholarships, Award, Prize, and SC/ST Stipends.Students Health Home facilities, Health Unit, and interruption of complimentary medications for the Students Staff.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

> The institution adheres to government regulations in this regard. Every two years, the Director of Public Instruction of the Government of West Bengal nominates one Auditor for external audit. The auditor extensively examines the colleges financial records. Before the auditor are displayed the cash book,which is regularly updated, the balance sheet, the income expenditure statement, the use of government grants, and grants from other sources.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	Yes	Governing Body
Administrative	Yes	Govt. of WB	Yes	Governing Body

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

> i) Report Cards used to evaluate students academic development ii) Workshop for Undergraduates in their first Year iii)The College hosts parent-teacher conferences for freshmen.The TIC and instructors inform the parents of the Colleges rules and conduct code.

6.5.3 – Development programmes for support staff (at least three)

> i) The relevant employees receive periodic training on financial applications and library automation software SOUL. ii) The personnel of the library receives training regarding the digitization of the library. iii)Training is provided for the e-tendering procedure.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

> i)Modernisation of Classroom, Seminar Hall, Office and Library. ii) Updated software for computer lab. iii)More ICT based classrooms.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	One day workshop on UG CBCS Syllabus and Usage of College Library Documents	03/09/2019	03/09/2019	03/09/2019	123
2019	Programme on Equal Opportunity	22/12/2019	22/12/2019	22/12/2019	76
2020	One day International seminar on "Rethinking Environmental Issues: Interdisciplinary Perspectives"	17/02/2020	17/02/2020	17/02/2020	89
2020	International webinar on Post Covid-19 environmentalism: Possible Futures	25/06/2020	25/06/2020	26/06/2020	121
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NA	Nill	Nill	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1.Reduce energy consumption by installing LED lighting. 2.Planting trees and fostering environmental consciousness among students and staff. 3.Identification of the college campus as plastic free zone.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1
Braille Software/facilities	Yes	0

Rest Rooms	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	Nill	3	09/04/2020	3	Distribution of mask, sanitiser, food	Lockdown pandemic	15
2020	Nill	2	30/06/2020	2	Awareness programme against Covid-19	Awareness programme against Covid-19	6

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospectus and College Website	01/07/2019	The college prospectus and college website includes the code of conduct for all college stakeholders.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Programme on Equal Opportunity	22/12/2019	22/12/2019	76

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Solar energy 2.Maintenance of a water body on the colleges grounds 3. Reduce paper consumption by adopting e-government4. Cleaning programme by means of Swachh College Avian 5. Campaign for No-smoke zone among all stakeholders

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1 1. Title of the Practice – Orientation programme for the newly admitted students by organizing Orientation Week. 2. Objectives of the Practice: The purpose of college orientation is to ease the transition of incoming students to higher education. The purpose of first-year orientation is to familiarise freshmen with the campus, review the various services and resources available to students, and provide opportunities for students to meet one another. 3. The Context: Before registering for classes, incoming students can investigate the campus, meet faculty, and consult with an academic advisor during orientation. It is also a chance to learn more about the college. In addition to introducing the various educational opportunities provided by the

college, orientation can help students learn more about the traditions and culture of their new campus. Every year in July, the college organises an orientation week. 4. The Practice: IQAC, all departmental teachers, and the librarian deliver lectures with PowerPoint presentations pertaining to the curricula of the three-year degree programme, the librarys resources, and the rules and regulations for their use. 5. Problems Encountered and Resources Required: It is difficult to manage the large number of pupils who are present on the same day. 6. Evidence of success: The large number of students in attendance and the interaction between teachers and students are evidence of success. Best Practice 2: 1. Title of the Practice: Publicly recognizing the excellence of the students. 2. Objectives of the Practice: To increase their self-esteem and confidence, as well as to result in praise, excellent grades, and other advantages. 3. The context: Recognition day is an academic activity that recognises students for their academic and extracurricular achievements throughout the year. An awards ceremony gives students the impression that their performance is valued. It demonstrates approval and appreciation for each students accomplishments, and makes people aware that excellent performance will be rewarded. It demonstrates to other students that you are aware of exceptional achievements. 4. The Practice: The college honours the achievements of its students in the areas of academics, culture, and athletics by hosting an annual awards ceremony. 5. Problems Encountered and Resources Required: Because there is a limit on the number of honours that can be given, it can be difficult to determine who will receive them. 6. Evidence of success: After organising this award ceremony, it has become clear that student participation in various disciplines has increased significantly. Our belief that when a person is rewarded for his or her accomplishments, he or she becomes an example for others had been proven correct. It is evident that others strive diligently to attain the summit.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://dbrac.ac.in/Pdf/IQAC/Best_Practices/Best_Practices_2019-20.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college, located in one of the most remote areas of the Nadia district, emphasises classroom instruction and the academic growth of its students. The majority of applicants to this college are underprivileged and first-generation learners. However, they have a strong desire to partake in higher education,and our teachers attempt to channel this desire into a broader academic perspective. The majority of the colleges pupils belong to the reserve category.Thus, the college pledges to continue to serve this vision in the coming years.

Provide the weblink of the institution
https://dbrac.ac.in/

8.Future Plans of Actions for Next Academic Year

1. Applying to UGC for funds for vocational training courses. 2. Weekly 1 class for each department in the smart class room. 3. Identify ex-students, ex-professors, ex-teachers in the locality to take visiting lectures/invited talks. 4. Each teacher provides remedial class and tutorial classes for weaker students. 5. Each department would be assigned a schedule written which to organize a seminar / workshop / invited talk. 6. Purchase of print journals to engage teacher and students.