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Best Practice 1

1. Title of the Practice – Internal Assessment on a regular basis

2. Objectives of the Practice: Continuous internal evaluation based on multiple choice and brief answer questions. Teachers have prepared question banks for regular assessment in an effort to make students attend class regularly.

3. The Context: On average, students are absent from class and receive instruction from private tutors today. Teachers seek to engage their students in continuous internal assessment using MCQ question banks so that students are required to attend class and acquire the subject between the lines. Teachers must also perform routine tasks such as preparing instructional materials, grading sheets, and attendance records. All of the aforementioned entail varying degrees of repetitive labour, necessitating the minimization of repetitive labour.

4. The Practice: IQAC provides instructional materials, web applications, and ongoing meetings with instructors in order to facilitate their internal assessment.

5. Problems Encountered and Resources Required: Teachers are initially reluctant and resistant. Some of them are not interested to make it using the web.

6. Evidence of success: Repetitive work is diminishing e-empowerment of teachers is increasing.

Best Practice 2:

1. Title of the Practice: Implementation of an online application in all fields

2. Objectives of the Practice: To reduce paper use, preserve the environment, and increase transparency, to produce effective operations, reduce repetitive tasks, and enable e-enablement in all disciplines.

3. The context: As pollution and debris continue to increase, it is our responsibility to reduce them or make an effort to do so. The increase in online transactions reduces paper usage, which indirectly benefits the environment.

4. The Practice: To successfully implement online applications, the college has enhanced its website, purchased computers, and introduced database management to students. Website enhancements to improve the online admissions process and e-counseling for admitting students

In addition to sustaining our college as a plastic-free zone, efforts are made to green the campus through energy conservation and waste management.

5. Problems Encountered and Resources Required: Initially, employees display reluctance and resistance. Some of them are not engaged in achieving success via the web.

6. Evidence of success: The college has implemented the online management process with great efficiency. Repetitive labour is declining. There are fewer documents used. Documents are stored securely, and work can be completed from anywhere.