



DR. B. R. AMBEDKAR COLLEGE

PO-BETA, DIST-NADIA, WEST BENGAL, INDIA, PIN-741163

[Affiliated to the University of Kalyani & Recognized by UGC 2(f) & 12 (B)]

[Accredited by NAAC: Grade B (2nd Cycle)]

(Estd.-1973)

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Memo No: IQAC/19-20/01

Date: 09/07/2019

This is for information of all concerned that an IQAC (Internal Quality Assurance Cell) meeting will be held on 15th of July (Monday) at 12.00 PM in the seminar hall. All the respected members are requested to attend the meeting. Presence of all members is earnestly solicited.

Agenda:

- i) Formation of RUSA project nodal officers.
- ii) Proposal of opening of a Study Centre.
- iii) Discussion on opening of science stream.
- iv) Misc.

S. Tarafdar

Co-ordinator, IQAC

A meeting of the IQAC was held on 15th of July (Monday) at 12.00 PM in the seminar hall organised by Smt. Sulipta Tarafdar (Co-ordinator, IQAC) and presided by Dr. Pankaj Chakraborty, Teacher-in-Charge and Chairperson of the IQAC committee. The meeting began with the chairperson warmly welcoming the IQAC members. The following suggestions and resolutions were adopted once the members began discussing the aforementioned matters.

Minutes of the Meeting:

1. The proceedings of the last meeting held on 24/ 05/2019 is read and confirmed.
2. As per agenda number 1, it was unanimously resolved that the following RUSA project Nodal Officers be appointed.
 - i) RUSA institutional coordinator – Prof. Prahallad Chandra Biswas
 - ii) For Academic Activities - Prof. Bapin Mallick
 - iii) Civil Works including Environment Management – Sri Jayanta Malakar, Accountant
 - iv) For Procurement – Shri Jayanta Kr. Nayek, Librarian
 - v) For financial aspects –Prof. Prahallad Chandra Biswas
 - vi) Equity Assurance Plan – Prof. Pankaj Chakraborty
 - vii) Research and Innovation – Prof. Sulipta Tarafdar
 - viii) Misc. Prof. Nishit Saha
3. Taking up agenda no. 2, it was unanimously resolved that the proposal of opening of a Study Centre of Netaji Subhash Open University be approved.
4. As per agenda 3, it was also unanimously resolved that initiatives be taken to introduce Science Stream in the college.
5. In the misc. section, the coordinator urged every teacher to conduct seminar.

The meeting ended with a vote of thanks to the chair.



Teacher-In-Charge & Chairperson



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Memo No: IQAC/19-20/02

Date: 12/09/2019

This is for information of all concerned that an IQAC (Internal Quality Assurance Cell) meeting will be held on 19th of September (Thursday) at 12.30 PM in the seminar hall. All the respected members are requested to attend the meeting. Presence of all members is earnestly solicited.

Agenda:

- i) Discussion on infrastructure development scheme for Govt. Aided colleges
- ii) Discussion on formation of alumni.
- iii) Discussion on implementation of cashless transaction.
- iv) Misc.

S. Tarafdar

Co-ordinator, IQAC

A meeting of the IQAC was held on 19th of September (Thursday) at 12.45 PM in the seminar hall organised by Smt. Sulipta Tarafdar (Co-ordinator, IQAC) and presided by Dr. Pankaj Chakraborty, Teacher-in-Charge and Chairperson of the IQAC committee. The meeting began with the chairperson warmly welcoming the IQAC members. The following suggestions and resolutions were adopted once the members began discussing the aforementioned matters.

Minutes of the Meeting:

1. The proceedings of the last meeting held on 15/07/2019 is read and confirmed.
2. As per agenda number 1, regarding the infrastructure development scheme for Govt. Aided colleges, memo. no. 930-Edn(cs)/10M-59/2019 dated 20.06.2019, it was unanimously resolved that TIC is empowered to take necessary steps for availing the grant.
3. As per agenda number 2, it was resolved that alumni be formed in the college with the necessary assistance from ex-general secretaries of students of this college.
4. As per discussion it was resolved that cashless transaction is made effective as far as practicable in this college for bringing more efficiency and transparency in receipt and payment.
5. In the misc. section, the coordinator urged every teacher to conduct seminar.

The meeting ended with a vote of thanks to the chair.



Teacher-In-Charge & Chairperson



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Memo No: IQAC/19-20/03

Date: 13/12/2019

This is for information of all concerned that an IQAC (Internal Quality Assurance Cell) meeting will be held on 20th of December (Friday) at 1.30 PM in the seminar hall. All the respected members are requested to attend the meeting. Presence of all members is earnestly solicited.

Agenda:

- i) Discussion on upcoming International Seminar.
- ii) Discussion on computer courses for students.
- iii) Discussion on formation of Environmental Awareness Cell.
- iv) Misc.

S. Tarafdar

Co-ordinator, IQAC

A meeting of the IQAC was held on 20th of December (Friday) at 1.45 PM in the seminar hall organised by Smt. Sulipta Tarafdar (Co-ordinator, IQAC) and presided by Dr. Pankaj Chakraborty, Teacher-in-Charge and Chairperson of the IQAC committee. The meeting began with the chairperson warmly welcoming the IQAC members. The following suggestions and resolutions were adopted once the members began discussing the aforementioned matters.

Minutes of the Meeting:

1. The proceedings of the last meeting held on 19/09/2019 is read and confirmed.
2. As per agenda number 1, IQAC co-ordinator informed to all the members that Department of English is going to organise an one day international seminar on **“Rethinking Environmental Issues: Interdisciplinary Perspectives”** to be held on 17 February, 2020.
3. As per agenda number 2, it was resolved that a Computer Course under IBM/WEBEL be introduced in the college for providing with basic knowledge of computer and for catering to the needs of the students desiring for getting more knowledge about computer.
4. As per agenda number 3, it was resolved that an Environmental Awareness Cell be formed as per norm.
5. In the misc. part, the librarian of the college urged for an extension of the library room, and after discussion in detail, it was resolved that the IQAC co-ordinator will take the initiative and convey this message to GB for necessary actions.

The meeting ended with a vote of thanks to the chair.



Teacher-In-Charge & Chairperson